



CAVES HOUSE HOTEL WEDDING

SCAN FOR BROCHURE

guide



WELCOME

hey there

Celebrate your love story at Caves House Hotel,
where dreams come true.

In the local Aboriginal language, Yallingup means
"a place of Love."

It's no wonder why Caves House Hotel is the
perfect destination for your wedding, reception,
and honeymoon.

Your wedding day is a whirlwind of excitement
and joy. Rest assured that we can bring your
vision to life, whether you dream of a romantic
garden ceremony followed by bubbly on The
Terrace, a laid-back garden affair with a
mouth-watering grazing table, a chic cocktail
reception, or an elegant sit-down dinner in our
stylish function rooms.

The hotel also offers beautifully appointed on-
site accommodation, allowing you and your
guests to stay in comfort and style as you
celebrate this unforgettable occasion.

We've got you covered! Our experienced team
knows weddings inside out, ensuring outstanding
service and delectable cuisine on your special
day.

 @caveshousehotelweddings
 functions@ychh.com.au

 @caveshousehotelweddings
 0897501888



CEREMONY

Step into the enchantment of Caves House Hotel, a stunning heritage-listed property lovingly restored to its former glory, featuring a breathtaking art deco interior that continues to captivate visitors today.

Nestled within 1.8 hectares of meticulously manicured gardens and historic lawns that reach towards the ocean, our venue is a photographer's paradise, creating unforgettable moments against nature's exquisite backdrop. As you capture your love in timeless photos, your guests can savor pre-dinner drinks and tantalizing canapés on The Terrace.

Let your imagination soar as we tailor your celebration to perfection. Our range of suggested options will inspire you, ensuring we have the ideal setting for ceremonies and receptions of any size.

At Caves House, your love story takes center stage. Explore the endless possibilities that await you and embark on an extraordinary wedding journey with us.



options



01 EMILY ROSE TERRACE

Exchange vows surrounded by a tropical palm garden under a canopy of Morton Bay Fig Trees on the Emily Rose Terrace. The paved area of The Terrace is licensed, so a champagne toast can be served following your ceremony.

02 HERITAGE GARDENS

Select your preferred spot within our heritage-listed gardens for your vow exchange. The 'Y-Tree' provides an ideal garden setting for your ceremony. We also offer other garden locations; please contact us for more details.

03 INJIDUP ROOM

Perfect for smaller intimate winter weddings or rainy days, the Injidup Room provides a beautiful setting for your ceremony. Should you choose an outdoor ceremony location, the Injidup Room will be used as our wet weather contingency plan for smaller number.

\$1650

INCLUDED IN YOUR OUTDOOR CEREMONY PACKAGE ARE 24 WHITE GLADIATOR CHAIRS FOR YOUR GUESTS, A WHITE SIGNING TABLE WITH TWO CHAIRS, AND A COMPLIMENTARY WATER STATION. TOASTING BEVERAGES CAN BE PROVIDED FOR AN ADDITIONAL FEE. AFTER THE CEREMONY, YOU ARE WELCOME TO USE THE GROUNDS FOR PHOTO OPPORTUNITIES. WE ARE HAPPY TO ACCOMMODATE FURRY FRIENDS AT YOUR CEREMONY. WHILE YOU WILL HAVE EXCLUSIVE USE OF THE DESIGNATED SPACE, PLEASE NOTE THAT OUR MAIN BUILDING AND OTHER AREAS OF THE GROUNDS WILL REMAIN OPEN AND ACCESSIBLE TO THE PUBLIC.

EXTRA *options*

Perhaps it's a few glasses of bubbly to celebrate your new marriage, or a sundowner complete with a grazing table and drinks to entertain your guests while you and your photographer capture those special moments and our in-house musician provides the ambiance. We are here to ensure everything goes smoothly so you can relax and enjoy your day without worry. Please note, these additions are not included in your venue hire.

You might choose to host your guests on our Yallingup Terrace, where they can enjoy stunning garden views at sunset with a grazing board and a bar tab, or perhaps canapés on the Emily Rose Terrace where guests can mingle against the lush green garden backdrop.

We will craft a package that perfectly suits your needs.



RECEPTION *options*

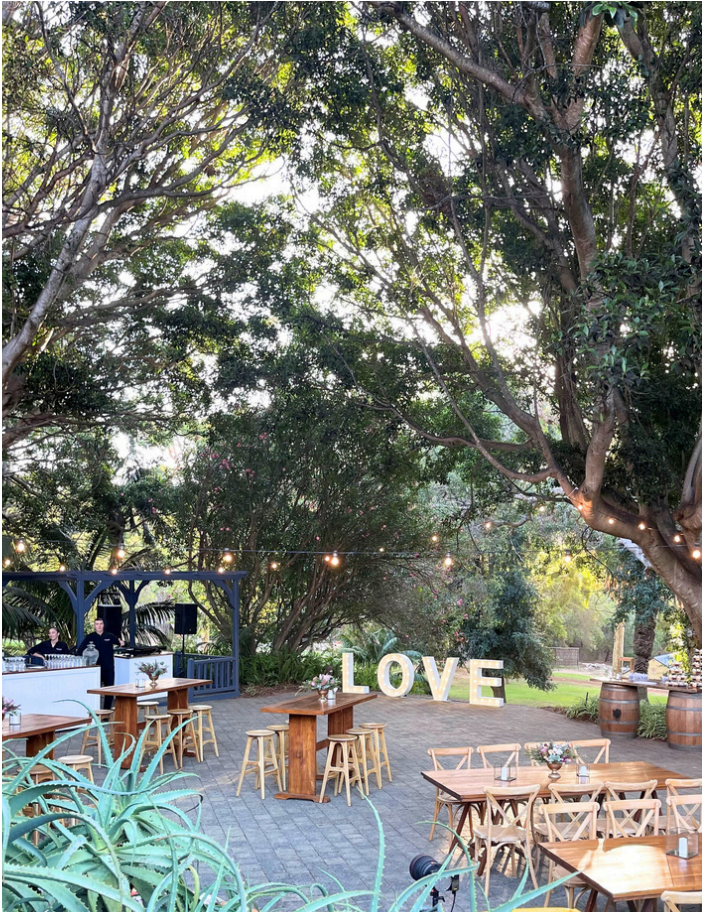
Amidst a sea of enchanting possibilities, awaits a captivating array of choices to compose the perfect ambiance for your reception. Allow us to present an alluring assortment, from the dreamy "Picnics in the Garden" to the indulgent "Grazing Tables," and the allure of "Cocktails & Canapes." For a touch of elegance, envision long table gatherings gracing the lush lawn or within the intimate embrace of our charming function rooms. Alternatively, immerse yourselves in the timeless allure of a "Sit-Down" reception, where romance dances beneath the graceful canopy of the Moreton Bay Fig, or under the gentle caress of a marquee, while our cherished reception rooms exude their own unique charm. The choices are boundless, as boundless as the love that fills this enchanting moment..



NO MINIMUM SPEND APPLIES.

EMILY ROSE

terrace



01 COCKTAIL STYLE

Cocktail Style Reception Venue Hire - Up to 150 guests standing under the gorgeous canopy of Morton Bay Figs and surrounded by rose bushes. The Emily Rose Terrace makes for a spectacular outdoor Reception venue.

\$3500

02 FORMAL DINING

Up to 80 guests seated comfortably for outside dining under our spectacular Moreton Bay Fig Tree.

\$5000

20-60 people

\$5500

61-80 people

COCKTAIL STYLE FUNCTIONS INCLUDE:

6 WINE BARRELS, 5 TRESTLE TABLES, CROCKERY, CUTLERY, GLASSWARE, CAKE AND GIFT TABLES.

SIT-DOWN FUNCTIONS INCLUDE:

LONG RECTANGULAR OR ROUND TABLES, WHITE GLADIATOR CHAIRS, CROCKERY, CUTLERY, TABLE LINEN, GLASSWARE, CAKE AND GIFT TABLE. ALTERNATIVE FURNITURE CAN BE HIRED IN, AT YOUR EXPENSE. OUTSIDE FUNCTIONS INCLUDE SET UP OF A KITCHEN MARQUEE TENT.

EMILY ROSE

Lawn



01 COCKTAIL STYLE

Up to 300 guests standing, overlooking our heritage-listed gardens.

A marquee is a strong recommendation for the Emily Rose Lawn area.

\$3500

02 FORMAL DINING

Up to 250 guests seated comfortably for outside dining. With power available for extra lighting, this beautiful area overlooks our stunning gardens.

\$5000

20-60 people

\$6000

61-100 people

\$7000

100+ people

\$7500

150+ people

COCKTAIL STYLE FUNCTIONS INCLUDE:

6 WINE BARRELS, 5 TRESTLE TABLES, CROCKERY, CUTLERY, GLASSWARE, CAKE AND GIFT TABLES.

SIT-DOWN FUNCTIONS INCLUDE:

LONG RECTANGULAR, WITH ROUND TABLETOPS AVAILABLE FOR AN ADDITIONAL CHARGE WHITE GLADIATOR CHAIRS, CROCKERY, CUTLERY, TABLE LINEN, GLASSWARE, CAKE AND GIFT TABLE. ALTERNATIVE FURNITURE CAN BE HIRED IN, AT YOUR EXPENSE.

OUTSIDE FUNCTIONS INCLUDE SET UP OF A KITCHEN MARQUEE TENT.

INJIDUP

room



01 COCKTAIL STYLE

Up to 50 guests standing, perfect for intimate receptions

\$1500

02 FORMAL DINING

40 guests seated comfortably for private dining.

\$1850

YALLINGUP

room



01 FORMAL DINING

50 – 80 guests, includes exclusive use of The Terrace overlooking the beautiful gardens of Caves House Hotel with glimpses of Yallingup Beach. The Yallingup Room includes the Ngilgi Room which can expand to be used for dance floor and cocktail bar to finish the night.

\$6500

50-80 people

SIT-DOWN EVENTS ARE EQUIPPED WITH SQUARE MARBLE TABLES THAT SEAT EIGHT GUESTS EACH ACCORDING TO THE SEATING LAYOUT, WITH ROUND TABLETOPS AVAILABLE FOR AN ADDITIONAL CHARGE. INCLUDED IN YOUR SETUP ARE CHAIRS, CROCKERY, CUTLERY, TABLE LINEN, AND GLASSWARE. YOUR CAKE AND GIFTS WILL BE ELEGANTLY DISPLAYED ON A BUFFET. PLEASE BE AWARE THAT ARTWORK IN THE VENUE CANNOT BE REMOVED OR COVERED. REMOVAL OF ANY EXISTING FURNITURE REQUEST WILL INCUR AN ADDITIONAL REMOVAL FEE- SPEAK TO OUR FUNCTION MANAGER FOR FURTHER DETAILS.

the HOMESTEAD



This venue offers an exclusive, expansive lawn area with ample decking suitable for both ceremonies and receptions under the same fee.

Choose from gourmet BBQ, grazing tables, or a cocktail-style reception and have your special day in our most private location. Please note that certain conditions apply when hiring the HOMESTEAD.

The four rooms are included on price for the night of the wedding.

The space accommodates up to 120 guests.

\$5000	20-60 people
\$6000	61-100 people
\$7000	100+ people

ELOPEMENT *Packages*



CEREMONY & RECEPTION

For couples desiring a sophisticated yet intimate celebration, our elopement packages provide a deeply personal and unforgettable experience. Say your vows in a tranquil and predominantly private setting, either with a stunning view of the magnificent Ngilgi Cave or amidst the lush greenery and natural beauty of the heritage-listed grounds.

Enjoy the convenience of hosting both your ceremony and reception at one picturesque location, or inquire about our beautiful options for hosting them separately.

Elopement packages are up to 20 guests.



WEDDING

menu option

CANAPE & COCKTAIL 01

COLD

Beef tataki, wasabi crème, pickled daikon, wonton (GF)

Crispy pork belly, green apple gel, fennel (GF)

Duck pancake, hoisin, cucumber

White anchovies, romesco, focaccia

Prawn, brioche, chives

Smoked salmon, dill creme fraiche, preserved lemon, crostini (GFO)

Pumpkin puree, nori, togarashi (V) (GF)

HOT

Beef cheek croquettes, seeded dijonnaise (GFO)

Lamb kebab, mint salsa verde, pickled goji, hemp heart (GF)

Pulled pork slider, apple & fennel slaw

Karaage fried chicken, kewpie, coffee maple

Prawn skewer, miso garlic sauce (GF)

Salt and pepper squid w/ yuzu mayo

Mushroom arancini, pecorino, black truffle mayo (V) (GFO)

Cauliflower 65, raita (V) (GFO)

VEGETARIAN

Yorkshire pudding, mushroom parfait, quince (V)

Cauliflower 65, raita (V) (GFO)

Choux pastry, whipped brie, aged honey (V)

Mushroom arancini, pecorino, black truffle mayo (V) (GF)

Caramelized onion & goats cheese tartlet (V) (GFO)

COCKTAIL \$80 PER PERSON

Select up to 5 choices. 10 pieces per person in total



WEDDING

menu option

CANAPE & COCKTAIL 02

COLD

Kingfish tataki, avocado, ponzu served on sushi rice (GF)

Crab, dill & mandarin tartlets (GFO)

Duck rilette, pickled cucumber & quince blinis

Black nori, pumpkin, yuzu & togarashi (V) (GF)

Oysters + pearls

Nduja prawn tapioca crisp (GF)

Emu pastrami, rosella, sandalwood crackers

HOT

Beef cheek croquettes + Bush tomato chutney (GFO)

Farmhouse sausage roll, piccalilli

Grilled mortadella, aged honey (GF)

Bacalao croquettes, saffron mayonnaise (GFO)

Duck and shiitake spring rolls, spicy plum

Spanish anchovy toast

VEGETARIAN

Confit tomato + goat curd tartlet (V)(GFO)

Black nori, pumpkin, yuzu & togarashi (GF)

Goat cheese tartlet, baby beetroot, stout (GFO)

Mushroom arancini, pecorino, black truffle mayonnaise (GF)

Jalapeno & cheddar polenta fries, Spring onion emulsion (GF)

COCKTAIL \$95 PER PERSON

Select up to 5 choices. 10 pieces per person in total



WEDDING

menu option

DESERT GRAZING TABLE

Chocolate Éclairs - Filled with crème pâtissière, topped with ganache

Mini Lemon Meringue Tarts - Bite-sized with torched peaks (GFO)

Carrot Cake Squares - Topped with cream cheese frosting and candied walnuts (GFO)

Seasonal Fruit Skewers - Kiwi, strawberry, melon, pineapple, mint (GF)

Mini Pavlovas - Meringue nests filled with chantilly cream and tropical fruits (GFO)

Tiramisu Cups - Espresso-soaked sponge, mascarpone, cocoa dusted.

Doughnuts - caramel, honey, pistachio

Sticky date pudding - Miso butterscotch

\$20 PER PERSON

1 PIECE OF EACH PER PERSON 4 CHOICES



SIT DOWN

options



01

Two entrées –alternate drop
OR 3 Canapés (op. 1)
Two mains –alternate drop
One dessert

\$110 per person

02

Canapés (op. 2)
Two entrées –alternate drop
Two mains –alternate drop
One dessert

\$120 per person

SIT DOWN *options*

Entree

CHOICE OF TWO ALTERNATE DROP

Beef tartare, potato terrine (GF)

Kentucky Fried chicken, 63° egg, waffle, chipotle hollandaise

Porchetta, pate, pickled cucumber, mint, nam jim (GF)

Prawn, New York bagel, tom yum sauce, sesame

Sardines, nori pickled zucchini, mint (GF)

Softshell crab, tikka masala, puffed rice, coriander (GF)

Mushroom parfait, quince, pickled shiitake, lavosh (V) (GFO)

Asparagus, pine nut puree, basil, parmesan (V) (GF)

Harissa spiced cauliflower, labneh, chickpea (V) (GF)

SIT DOWN *options*

Main

CHOICE OF TWO ALTERNATE DROP

Beef short rib, soy treacle marinate, black barley, chilli crisp carrot & parsnip (GF)

Lamb rump, tzatziki, cucumber, burnt lemon potatoes (GF)

Chicken breast, sweetcorn, pickled onion, buckwheat (GFO)

Pan seared barramundi, potato & chive rosti, seasonal green, tarragon hollandaise

Blackened skin-on salmon, soba noodle, sesame, wakame (GFO)

Beetroot risotto, goats cheese, candied hazelnuts (V) (VEO) (GF)

Ricotta gnocchi, puttanesca sauce, green beans, basil (V)

Mushroom layered pasta, porcini bechamel, pecorino (V)

SIT DOWN *options*

Dessert

Poached pear, gorgonzola & walnut tartlet

Sticky date pudding, miso butterscotch, pecan & vanilla icecream

Chocolate cremeux, cherry, chocolate cake (GF)

Beignets, pistachio, rose honey, mascarpone

Creme brulee french toast, mandarin curd, white chocolate crumb

Alternatively, the Dessert can be substituted for a Dessert Grazing Table for \$10.00 extra per person.

Wedding Cake Service - If you would like us to cut and plate your dessert, a cakeage fee of \$2.50 per person will apply.

Alternatively, it can be served as the dessert course of your package, at no additional cost.

Vendor/Suppliers Meals The Vendor/Suppliers meals are offered at \$45 per person.



Banquet Style

\$115 per person

Main Course (Choice of 3)

Sticky Pork Belly - masterstock jus (GF)

Honey & Mustard Glazed Ham (GF)

Beef Short Rib - 6-hour braised with red wine, thyme, and horseradish gremolata (GF)

Saltbush & Lemon Myrtle Roasted Chicken - macadamia dukkah, wattleseed gravy (GF)

Japanese chicken curry - crispy thigh pieces, potato, carrots, onions and spices

Miso Glazed Salmon - crispy skin, pickled daikon, sesame (GF)

Barramundi with Davidson Plum Glaze - charred lemon myrtle butter (GF)

Harissa Roasted Cauliflower - with turmeric tahini, currants, and pistachio dukkah (V) (GF)

Sides (Choice of 3)

Duck Fat Potatoes - crispy, with rosemary salt

Charred Broccolini - garlic oil, toasted almonds, lemon zest (V) (GF)

Heirloom Carrot Salad - tahini yoghurt, honey glaze, puffed grains (V) (GF)

Baby Cos Caesar - parmesan, anchovy, crispy pancetta, pangrattato

Roasted Pumpkin - brown butter, sage, and pepitas (V) (GF)

Green Bean & Snow Pea Salad - preserved lemon, mint, and feta (V) (GF)

Steamed Jasmine Rice - fragrant and fluffy (V) (GF)

Dessert Table (Choice of 3)

Chocolate Éclairs

Mini Lemon Meringue Tarts

Carrot Cake Squares

Seasonal Fruit Skewers

Mini Pavlovas

Tiramisu Cups

Doughnuts

Sticky date pudding

Additional Canapes - \$25 per person - 3 choices - 6 pieces per person in total



BEVERAGE PACKAGES

CAVES HOUSE PACKAGE 6 HOURS

\$75 PER PERSON - \$12 EXTRA HOUR

Caves House SBS, Yallingup WA

Hardy's The Riddle Sparkling, SA

Caves House Cabernet Merlot, Yallingup WA

Choice of 2 beers or cider

Soft drink and juice

CAVES CRAFT 6 HOURS

\$100 PER PERSON - \$16 EXTRA HOUR

Choice of 4 Craft Beers or Cider

Tatachilla Prosecco or

Yarra Burn Brut Premium Cuvee, VIC

Cape Naturaliste SB, Yallingup WA or

Windance SBS, Yallingup WA

Windance Shiraz, Yallingup WA

Soft drink and juice

CAVES CLASSY 6 HOURS

\$100 PER PERSON - \$16 EXTRA HOUR

Cape Naturaliste SB, Yallingup WA or

Windance SBS, Yallingup WA

Leeuwin Estate Rosé, Margaret River WA or Lenton

Brae Rosé, Wilyabrup WA

Yarra Burn Prosecco NV or Yarra Burn Brut

Premium Cuvee, Yarra Junction VIC

Howard Park Chardonnay, Wilyabrup WA

Windance Shiraz, Yallingup WA

Choice of 2 beers or cider

Soft drink and juice

CAVES LUXE 6 HOURS

\$120 PER PERSON - \$20 EXTRA HOUR

Voyager Estate SSB WA or

Otro Vino Pinot Grigio, Margaret River WA

Howard Park Chardonnay, Wilyabrup WA or

Forester Estate Rosé, Yallingup WA

Tatachilla Prosecco or

Yarra Burn Vintage 2021, VIC

Brookland Valley Estate Tempranillo, Wilyabrup WA

or Domaine Naturaliste Syrah, Wilyabrup WA or

Vasse Felix Filius Cab Sauv, Margaret River WA

Choice of 2 beers or cider

Soft drink and juice

PLEASE NOTE THAT BEVERAGE SELECTIONS ARE SUBJECT TO CHANGE BASED ON VINTAGE VARIATIONS AND SUPPLIER AVAILABILITY. WE HAVE A VAST RANGE OF BEERS TO SELECT FROM. ALTERNATIVELY, BEVERAGES CAN BE CHARGED ON CONSUMPTION – PLEASE DISCUSS THIS OPTION WITH OUR FUNCTIONS MANAGER.



ACCOMMODATION

Well-appointed rooms are available to accommodate your local, interstate and international guests with a variety of ocean or garden facing views. An exclusive honeymoon suite features an additional lounge room, French doors opening out onto large private balcony, lavish marble spa bathroom with ocean and garden views. Discounts also apply to our standard room rates for you & your guests.

CONDITIONS

For a truly exclusive wedding experience, all 10 rooms at Caves House Hotel will be booked for your guests on the night of your wedding — so your loved ones can stay close and celebrate every special moment by your side. Guests can pay individually or it can be charged to the main invoice.

**

Check-in is from 2.00pm and Check-out by 10.00am

Please note peak season accommodation rates apply at Christmas, New Year, Easter, Leeuwin Concert weekend and all long weekends. Peak rates are available on request.

Rates are room only and are subject to change and availability.

Early check-in may be available on request.

**During peak season, all weekend weddings (Friday, Saturday & Sunday) will be allocated 10 Caves Hotel rooms for the night of the wedding only, in order to accommodate other wedding bookings. At 6 months prior, and in the event no other wedding/function has been booked over the same weekend, rooms at Caves House Hotel will be released and made available to the client.

Adjacent to the hotel is our Homestead, offering additional on-site accommodation for up to 9 guests.

In addition, there are self-contained apartments located next door (independently operated), with approximately 40 rooms available. These can be booked separately, giving you the option to have around 80 guests staying on site. Your guests are welcome to contact them directly.

Testimonials



Hannah & Ben

“The staff were amazing especially Joyce, who went above and beyond to make everything feel seamless and stress-free. She was a true gem and such a calming, supportive presence on the day.

The food is still being talked about—seriously, it was next-level. Every guest commented on how delicious everything was, and it truly elevated the whole experience.

The venue itself is absolutely stunning, with beautiful gardens, heritage charm, and such a romantic atmosphere. We're so glad we chose to have our wedding there.

The onsite accommodation was fantastic, and the nearby caravan parks were super convenient for our guests too.”

May 2025



Hannah & Michael

We truly cannot recommend caves house enough as a wedding venue. I have wanted to get married at caves since I was little so was so excited to enquire when we got engaged. From then on until the day and the day itself the caves house team were amazing with planning, organising and accommodating us for our big day. The Emily rose terrace is the best location for ceremonies, the gardens are absolutely beautiful, the food was to die for and plentiful and the accommodation is everything we could need. It was so great having our family and friends stay for the whole weekend with us right there.

For a wedding venue they are also very well priced, and it helps so much to have food, drinks and staff as apart of the package. Thank you guys for making our day the best!!y.

February 2026



Michael & Ellie

We couldn't have asked for a more perfect experience for our wedding at Caves House. The Emily Rose Terrace and Lawn were nothing short of breathtaking truly exceeding anything we had imagined. It all came together so seamlessly with our other vendors, creating a setting that felt both elegant and incredibly special for our day.

A huge thank you to the staff on the day. Every single person was friendly, attentive, and genuinely seemed happy to be there, which made such a difference to the atmosphere. The service was quick, smooth, and professional throughout a sentiment echoed by many of our guests. We are so grateful to the entire team for making our wedding day so special and completely stress-free.

February 2026

TERMS & CONDITIONS

Please note that lighting and marquee are not included for outdoor weddings.

basis of agreement

Any weddings held outside the licensed area will incur a \$500 charge. All Monday to Thursday weddings will receive a 25% discount on the venue hire fee. All winter weddings (June, July, August) will receive a 50% discount on the venue hire fee. All information detailed in this package (including prices, menu options, etc.) is current as of July 2025 and is subject to change without notice if booked more than 12 months in advance.

Caves House Hotel Yallingup aims to provide you with the highest level of service in your planning stages and on the day. We will endeavour to accommodate your every request. Performance of this agreement is contingent upon the ability of Caves House Hotel to complete the same and is subject to labour troubles, disputes, strikes or picketing, accidents, Government (Federal, State or Local) requisitions; restrictions upon travel, transportation, food, beverages or supplies, and other causes, whether enumerated herein or not, which are beyond the control of Caves House Hotel.

CONFIRMATION AND DEPOSIT

Tentative bookings will be held for a maximum of fourteen (14) days and will automatically be cancelled should Caves House Hotel not receive the initial booking deposit to secure the venue hire for the function/event areas, unless prior arrangements have been made to extend the tentative booking period.

Confirmation of bookings: A deposit is required within fourteen (14) days of receipt of booking confirmation with Caves House Hotel. The signed Terms & Conditions (as follows) must be returned to Caves House Hotel to book your event, venue and accommodation. Caves House Hotel may require payment of the deposit within 48 hours if other tentative bookings are received for the same dates.

WEDDING CANCELLATION POLICY

Wedding deposits are non-refundable. If cancellation of the wedding is made nine (9) months prior and additional payments have been made towards your wedding, these additional payments can be refunded.

PAYMENT SCHEDULE

Please note that payment of a deposit indicates that you have read, understood and accepted the Terms & Conditions. All estimated totals are inclusive of venue hire, food and beverage, and other miscellaneous and incidental items as quoted and surcharges.

1st Deposit

Required fourteen (14) days after your tentative booking has been accepted by Caves House Hotel. Amount = \$1,650. By paying this deposit, you have accepted all Terms and Conditions.

2nd Deposit

Required no later than ninety (90) days prior to your confirmed function date. Amount = 50% of Estimated Event Charge Balance. Your completed rooming allocation is required no less than ninety (90) days prior to your function.

Final Payment

Full payment is due no later than twenty-one (21) days prior to the function date. Amount = remaining Estimated Event Charge Balance.

TERMS & CONDITIONS

To ensure the organiser/client is able to adhere to the above-mentioned payment schedule, the Function Events Manager will make contact with the organiser/client prior to each payment schedule with an updated Function Event Order and invoicing details.

Prior approval from Caves House Hotel is required for:

- All plans and designs for any exhibitions or displays that you propose to stage or present during your event, must be provided to Caves House Hotel for approval fourteen (14) business days prior to the event;
- Displays of any kind intended to be located outside the designated event venue
- Advertising in relation to the event that includes reference to Caves House Hotel, logos or photos.

The Estimated Event Charge of your function will be determined by the Function Events Manager.

The Estimated Event Charge will be based on the rates quoted in the Function Event Order. If you require any changes to your event, Caves House Hotel will then advise of any change to the charges. The Estimated Event Charge has been provided to you as an indicative figure only of the likely Event Charge. All rates are given in Australian dollars and are inclusive of GST. Note: If booked 12 months or more in advance, price will need to be adjusted.

Failure to make expected payment terms may result in cancellation of function under management discretion.

Please provide your credit cards details as a security bond for future payments.

The following payments are accepted;

- Cash
- Credit card – surcharges apply: 1.5% for Visa and MasterCard, American Express & Diners Club. The organiser/client is required to forward a completed credit card authorisation form to the hotel **ten (10) days** prior to deposit schedule.
- Direct deposit into Caves House Hotel bank account as follows:

CHHY Pty Ltd

BSB: 066 000

Account: 1783 4801

Unless credit facilities have been established prior, full payment of any outstanding monies must be made immediately following the conclusion of the function. Should payment of outstanding monies fail to be received in full within fourteen **(14) days** after the conclusion of the function, Caves House Hotel will forward on any collection costs resulting from this non-payment, to the organiser/client. These costs include any legal fees, collection agency fees or administration costs associated with non-payment of outstanding monies.

TERMS & CONDITIONS

FOOD AND BEVERAGE POLICY

The final attendance number is required no later than twenty one (21) days prior to the event; this is the minimum number you will be charged for. Final charges will be based on the attendance number on the Function Event Order, or the final count at the event, whichever is greater.

Should the final attendance not be received **twenty one (21)** working days prior to the function, the expected attendance indicated on the initial function contract or correspondence will be taken as the final attendance. Should the attendance on the day of your function exceed numbers confirmed on your Function Event Order, a surcharge based on the additional guests will be added to your final function invoice.

To accompany your menu selection, we invite you to select from our beverage packages. All wines are subject to availability. Function organiser/ clients are not permitted to supply their own beverages, as this is an infringement of liquor licensing provisions. Under no circumstances may any person under the age of 18 years consume alcohol on licensed premises.

Caves House Hotel reserves the right to refuse alcohol service to anyone including private function guests. All alterations and cancellations must be received in writing.

Our wedding packages are reviewed annually at the start of each financial year. When booking a wedding that falls into a new financial year, we will honour the agreed venue hire for the ceremony and reception, while food and beverage pricing will be updated to reflect the wedding package in place for your wedding date.

Breakfast:

Breakfast is served in the Ngilgi & Yallingup Room, both located on site, at your convenience. Should a group reservation be required, please ask your Function Events Manager for booking availability. All your guests will have a breakfast buffet included if booked directly with Caves House Hotel. External guests are welcome under a fee.

Disclaimer:

Caves House Hotel reserves the right to assign another venue within Caves House Hotel in the event that the original venue booked is unavailable (due to circumstances beyond our control). In all cases, the Function Events Manager will inform the organiser/client accordingly providing as much notice as possible.

Responsibilities of client/Organizer:

Caves House Hotel does not accept any responsibility for damage to or loss of any organiser/client property left at Caves House Hotel prior to, during or after a function. Caves House Hotel does not accept responsibility for damage or loss to property or equipment hired from outside contractors, contracted by the organiser/client. The organiser /client is financially responsible for any damage sustained to Caves House Hotel fittings, property and/or equipment by the organiser/clients, their guests or outside contractors prior to, during or after a function. In no event shall Caves House Hotel be liable for the loss of profit or other similar or dissimilar collateral or consequential damages, whether based on breach of contract, warranty, or otherwise. Caves House Hotel does not provide any decorative service.

TERMS & CONDITIONS

Accommodation Policy:

It is a requirement of having your wedding with Caves House Hotel that all rooms located within the Hotel building are to be allocated to your wedding guests on the night of your wedding as a group booking.

To ensure that this process is as smooth as possible, you will receive an accommodation booking form for the **Ten (10)** rooms in Caves House Hotel to forward onto your guests to complete. Wedding rates are offered on the condition that they are a group booking and as a result ALL forms must be returned directly to the Caves House Hotel **Reservations at reception@ychh.com.au**

Rooming lists, guest numbers & charges for reduced numbers

The hotel will outline the expected number of guests and the number of Hotel rooms booked in the confirmation. A final rooming list must be received no later than **ninety (90) days** prior to arrival.

Caves House Hotel takes no responsibility for allocation of rooms through the nominated person booking the function. All reservations will be allocated into applicable room types by Caves House staff and rooms requests may be considered during this process; however, no guarantees are made on room numbers and or location.

Cancellation or reduction of accommodation rooms being held at Caves House Hotel;

The final rooming list and one nights' deposit for each room is required at least **twenty one (21)** days prior to the function date. All **Ten (10)** rooms are required to be hired by the client and/or wedding guests and any rooms not allocated will be the financial responsibility of the organiser/client and invoiced accordingly.

Please refer to our rooms cancellation policy.

Car parking:

Car parking is located on site.

In the event that Caves House Hotel is unable to provide the goods and services as stipulated, you agree to indemnify Caves House Hotel for any and all liability.

Decorations:

No confetti or similar items are to be used within Caves House Hotel premises (including gardens, grounds and parking areas) at any time. Flower petals (only) are allowed within the gardens. A cleaning charge will apply should this be the case. Environmentally friendly items are welcome in limited quantities. Battery operated candles only to be used on the Yallingup Room. No sparklers to be part of the celebrations. If you are unsure about the product you wish to bring in, please consult the Function and Events Manager before your function date to ensure no charges are incurred.

Nothing is to be nailed, screwed, stapled or adhered to any wall, door or other surface or part of the building. Signage in Caves House Hotel public areas is to be kept to a minimum and must be pre-approved by the Function and Events Manager. Smoke machines, special balloon effects and/or pyrotechnics cannot be operated without prior authority from the Function and Events Manager. Should the Fire Brigade respond to an alarm in a function area, which has been set off by the use of these machines (whether or not such use has been pre-authorised), the organiser/client will be liable for any charges incurred by Caves House Hotel.

Unless otherwise agreed by Caves House Hotel and appropriate legal action regarding extension of events is taken, your event must conclude at the time specified on the Function Event Order. Failure to conclude your event at the time specified will result in surcharges stated in the duration of event.

TERMS & CONDITIONS

RESPONSIBLE SERVICE OF ALCOHOL

Caves House Hotel adheres to the laws regarding responsible service of alcohol. Alcoholic beverage service will be denied to any person deemed to be under the age of Eighteen (18) years or showing signs of drunken and/or violent behaviour. The organiser/client will be advised of any decisions during the event through the Hotel Manager, Function and Events Manager or Duty Manager.

Caves House Hotel is required by Law to cease service of alcohol to guests displaying signs of intoxication, and to comply with the requirements under the Liquor License. Un-authorized food and beverage consumed during the event or outside licensed areas may be removed, or the guest involved may be asked to leave under management discretion.

The organiser/client is responsible for ensuring that at no time will any of the organiser/client's guests, employees, or agents commit any act on premise which is illegal, immoral, noisome or offensive, or is in breach of any Local, State and Federal Statutes, By Laws, Orders or Regulations. If Caves House Hotel has reason to believe that a guest will affect the smooth running of the business, in either security or reputation, Caves House Hotel reserves the right to remove the offending person(s) from the premises and/or in extreme cases terminate the function.

Bond:

Caves House Hotel reserves the right to request a suitable refundable Security Bond of **One Thousand Dollars (\$1,000)** to be paid **Sixty (60)** days prior to the event. Charges for any damages incurred including going overtime will be deducted from this bond. Further, if the type of event requires the presence of Security or Crowd Control staff, we reserve the right to employ such suitable staff, and the cost of the employment of these staff will be payable by the organiser /client, prior to the event commencing.

All functions must conclude by the time stated in the Function Event Order. In the case of an event going past the scheduled conclusion time, there will be a charge of **Two Hundred and Twenty Dollars (\$220)** per half-hour (or part thereof).

Music:

In order to ensure that all our guests enjoy their stay and experience at Caves House Hotel, we require all sound levels to be kept within normal acceptable levels. Any music or other sound produced via pre-recorded or live means (i.e., DJs, bands etc) must comply with Caves House Hotel policy, laws and requests to keep the volume within acceptable levels. The acceptable level of sound must adhere to license conditions. Failure to ensure entertainment finishes by this time may result in additional surcharges without notice.

Failure to abide by these conditions may result in charges determined by the Function and Events Manager along with the Duty Manager of Caves House Hotel, with possible result to loss of function.

Storage:

The storage of materials or items for the event is subject to the availability of space and must be requested in advance. Caves House Hotel will take all the necessary care but accepts no responsibility for any loss or damaged of merchandise left in the Hotel prior, during or after events. All items must be removed immediately upon departure. Should post event storage be required, it can be arranged and may incur a fee. All deliveries to the Caved House Hotel must be advised prior to delivery date and must be delivered to Caves House Hotel marked with the name and date of the event. Caves House Hotel is not responsible for any loss or stolen deliveries.

TERMS & CONDITIONS

We recommend that suitable insurance cover is arranged by the organiser/client for valuable items should it be deemed necessary.

General and normal cleaning is included in the cost of the room hire. Additional charges will apply in instances where additional cleaning is required.

Gardens

Caves House Hotel Yallingup gardens are heritage listed, unsupervised and freely accessed by members of the public. Caves House Hotel does not recommend the holding of ceremonies directly under trees given the possibility of tree limbs dropping without warning. The gardens are surrounded by National Parks which attract wildlife and as a result our gardens can be inhabited by wildlife including but not limited to snakes, bees and birds. Use and enjoyment of the gardens, including for wedding ceremonies and receptions by you or your guests, is at your own risk.

Caves House Hotel is required by liquor licensing law to conclude the sale & service of alcoholic beverages by 11:30PM (Mon – Sun).

Wedding Agreement Form

Please sign the Terms and Conditions below to indicate your acceptance and return with your deposit payment.

I /We have read, understood and agree to abide by the above Terms & Conditions

Full Names of Bride & Groom

Address

Signatures

Wedding Date

Credit Card Authority Form

I _____ being the holder of the credit card detailed below authorise Caves House Hotel to process charges to this credit card and hold my details for security purposes for the function following;

Agreed Cost of Venue Hire: _____

This is for the function DEPOSIT / FULL PAYMENT / SECURITY (please circle). Amount \$ _____

Type of Credit Card (Visa, MasterCard, Amex*, Diners*): _____

Card Holder's Name: _____

Card Holder's Address: _____

Card Holder's phone #: _____

Credit Card Number: _____

Expiry Date: _____ Please note that surcharges apply: 1.5% for Visa, MasterCard and American Express)

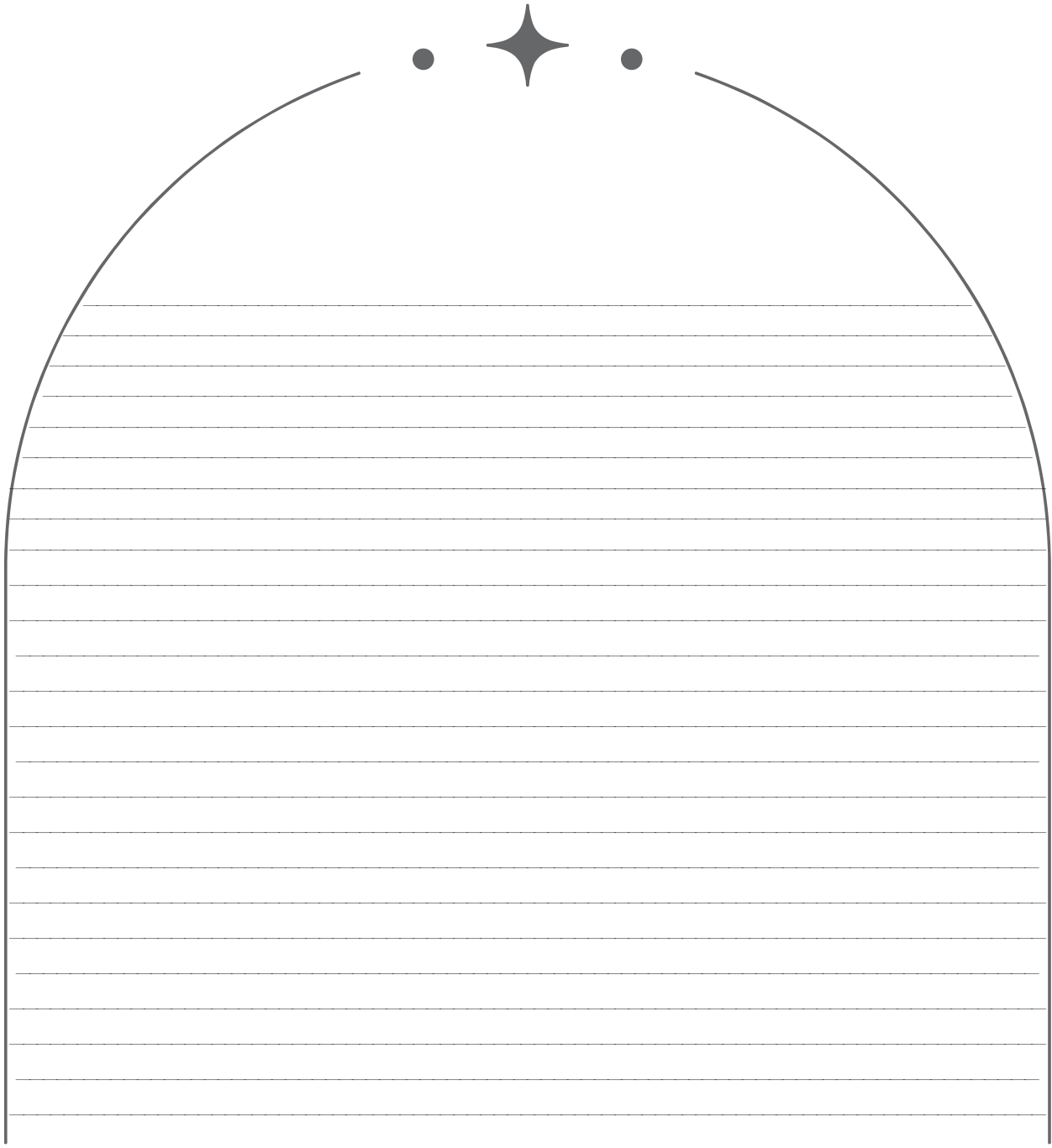
Authorising Signature: _____

Authorising Name: _____

Date: _____

Wedding Agreement Form

We'd love to hear what inspired you to choose Caves House Hotel for your wedding celebration. Whether it was the romantic gardens, historic charm, or something uniquely personal to you, your story helps us make your experience even more special.



Upon completion, please return via mail or scan and email to the following;
Attn: Event and Functions Manager, Caves House Hotel , PO Box 348 YALLINGUP, Western Australia, 6282
P. (08) 9750 1888 F. (08) 9750 1860
E. functions@ychh.com.au www.caveshousehotelyallingup.com.au

THANK YOU

get in touch

We know all of this is a lot to think about. We have created this guide to help make your wedding day experience something you will look back fondly on for years and years to come. At the end of the day, though, the location you choose and the outfits you select won't matter nearly as much as the memories you make together. Your future memories are the most important thing to us, and we want your wedding to be a time for you to just be yourselves and enjoy it! Please feel free to contact us if you have any further queries or questions.

Love,

